



# HILLINGDON

LONDON

## ANNUAL MEETING OF THE COUNCIL 08 MAY 2025

### Order of Business

ORDER	BUSINESS
1.	<b>APOLOGIES FOR ABSENCE</b> – <i>To receive any apologies for absence.</i>
2.	<b>DECLARATIONS OF INTEREST</b>  <i>To note any declarations of interest in any matter before the Council</i>
3.	<b>ELECTION OF MAYOR 2025 / 2026</b>  <i>To elect a Mayor of the London Borough of Hillingdon to hold office from 08 May 2025 until his or her successor becomes entitled to act as Mayor.</i>  i) The retiring Mayor, Councillor Colleen Sullivan, to provide a summary of her year in office. ii) Nominations for Mayor invited by the retiring Mayor – election (if necessary).  Councillor Riley to nominate and Councillor Smallwood to second Councillor Philip Corthorne.  Other speakers: None  iii) Retiring Mayor declares the result.
	<b>ADJOURNMENT FOR THE ROBING OF THE NEW MAYOR</b>  <b>Entry of the new Mayor</b>  <i>The Head of Democratic Services' representative calls for silence. Entry of Mayor, Head of Democratic Services and Retired Mayor from the Parlour.</i>
4.	<b>ACCEPTANCE OF OFFICE BY THE MAYOR</b>  i) The newly elected Mayor to make and sign the declaration of acceptance of office. ii) The Head of Democratic Services to declare the election of the Mayor to

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	be complete.														
5.	<p><b>APPOINTMENT OF DEPUTY MAYOR</b></p> <p><i>To receive the Mayor's appointment in writing of a Councillor of the Borough to be Deputy Mayor for the coming year.</i></p>														
6.	<p><b>NEW MAYOR'S ANNOUNCEMENTS</b></p> <p><i>To receive announcements from the new Mayor including the appointment of the Mayoress and the Mayor's charities for the forthcoming Municipal Year.</i></p>														
7.	<p><b>VOTE OF THANKS TO OUTGOING MAYOR</b></p> <p>i) Vote of thanks to the outgoing Mayor.  To be moved by Councillor Edwards and seconded by Councillor Curling.  Other speakers: Councillors Roy Chamdal, Martin and Palmer.</p> <p>ii) Presentation of Past Mayors' &amp; Past Mayoress' badges for 2024/25</p>														
8.	<p><b>REPORT OF THE HEAD OF DEMOCRATIC SERVICES</b></p> <p><i>To consider the following:</i></p> <p>i) <b>APPOINTMENT OF CABINET</b></p> <p>Members are asked to note the appointment by the Leader of the Council of the Deputy Leader and Cabinet for 2025/26 as follows:</p> <table border="1"> <thead> <tr> <th>Position/Portfolio</th> <th>Councillor</th> </tr> </thead> <tbody> <tr> <td>Deputy Leader, Corporate Services &amp; Property</td> <td>Bianco</td> </tr> <tr> <td>Finance &amp; Transformation</td> <td>Goddard</td> </tr> <tr> <td>Community &amp; Environment</td> <td>Lavery</td> </tr> <tr> <td>Children, Families and Education</td> <td>O'Brien</td> </tr> <tr> <td>Health &amp; Social Care</td> <td>Palmer</td> </tr> <tr> <td>Planning, Housing and Growth</td> <td>Tuckwell</td> </tr> </tbody> </table> <p>ii) <b>APPOINTMENT OF STATUTORY OFFICER</b></p> <p><b>RECOMMENDATION:</b> That Mr Andy Goodwin be appointed to the statutory role of Section 151 and Chief Financial Officer of the Council on an interim basis until such time as a formal appointment to the position of Corporate Director of Finance is made.</p> <p>To be moved by Councillor Edwards and seconded by Councillor Bianco.  Other speakers: Councillors Councillor Mathers</p>	Position/Portfolio	Councillor	Deputy Leader, Corporate Services & Property	Bianco	Finance & Transformation	Goddard	Community & Environment	Lavery	Children, Families and Education	O'Brien	Health & Social Care	Palmer	Planning, Housing and Growth	Tuckwell
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ORDER	BUSINESS
9.	<p><b>COMMITTEE ALLOCATIONS AND MEMBERSHIP 2025/2026</b></p> <p><i>To determine the number and size of Council committees and allocate Members to serve on those committees based on the political balance on the Council, where required.</i></p> <p><b>RECOMMENDATION:</b> That the appointment of Committees, Sub-Committees and their memberships as set out on the sheets, be approved.</p> <p>To be moved by Councillor R.Mills and seconded by Councillor Edwards</p> <p>Other speakers: None</p>
10.	<p><b>SELECT COMMITTEES ANNUAL REPORT</b></p> <p><b>RECOMMENDATION:</b> That the report be noted.</p> <p>To be moved by Councillor Bridges and seconded by Councillor Denys</p> <p>Other speakers: None</p>
11.	<p><b>STATEMENT BY THE LEADER OF THE COUNCIL</b></p> <p>In accordance with the provisions of the Constitution, to receive, without comment, a statement by the Leader of the Council.</p>

## END OF COUNCIL MEETING

**On the rising of the Annual Meeting, the Head of Democratic Services will convene special meetings of the following for the purpose of appointing Chairs & Vice Chairs:**

1. Children, Families & Education Select Committee
2. Corporate Resources and Infrastructure Select Committee
3. Health & Social Care Select Committee
4. Residents' Services Select Committee
5. Hillingdon Planning Committee
6. Pensions Committee
7. Appointments Committee
8. Registration and Appeals Committee
9. Standards Committee
10. Licensing Committee

## ORDINARY COMMITTEES 2025/26

### **CHILDREN, FAMILIES AND EDUCATION SELECT COMMITTEE: 7 (4-3)**

CONSERVATIVE	LABOUR
Makwana (Proposed Chair)	Sweeting (Lead)
Gohil (Proposed Vice-Chair)	Gill
Bhatt	Garg
Smallwood	

Other Co-opted voting Members (for education related items only):

Parent Governor (2-5)	Vacant
Church of England Diocesan Representative	Vacant
Roman Catholic Diocesan representative	Anthony Little

### **CORPORATE RESOURCES AND INFRASTRUCTURE SELECT COMMITTEE: 7 (4-3)**

CONSERVATIVE	LABOUR
Riley (Proposed Chair)	Mathers (Lead)
Bennett (Proposed Vice-Chair)	Garellick
Banerjee	Garg
Choubedar	

### **HEALTH AND SOCIAL CARE SELECT COMMITTEE: 7 (4-3)**

CONSERVATIVE	LABOUR
Denys (Proposed Chair)	Punja (Lead)
Chamdal (Reeta) (Proposed Vice-Chair)	Burles
Haggar	Nelson
Martin	

### **RESIDENTS' SERVICES SELECT COMMITTEE: 7 (4-3)**

CONSERVATIVE	LABOUR
Bridges (Proposed Chair)	Farley (Lead)
Smallwood (Proposed Vice-Chair)	Gardner
Davies	Kaur
Gohil	

*SUBSTITUTES FOR SELECT COMMITTEES ARE ALL COUNCILLORS EXCEPT THOSE IN THE CABINET*

### HILLINGDON PLANNING COMMITTEE: 7 (4-3)

CONSERVATIVE	LABOUR
Higgins (Proposed Chair)	Mand
Bennett (Proposed Vice-Chair)	Garelick
Burrows	Singh
Chamdal (Roy)	

**Substitutes:** All Members that have received appropriate planning training to be substitutes for the Planning Committee, except Cabinet members who are not to be substitutes for the Committee.

### PENSIONS COMMITTEE: 5 (2-3)

CONSERVATIVE	LABOUR
Chamdal (Reeta) (Proposed Chair)	Mathers
Banerjee (Proposed Vice-Chair)	Burles
Burrows	
Substitutes	Substitutes
Riley	Islam
Higgins	

### APPOINTMENTS COMMITTEE: 3 (2-1)

CONSERVATIVE	LABOUR
Edwards (Proposed Chair)	Curling
Bianco (Proposed Vice-Chair)	
Substitutes	Substitutes
All remaining Cabinet members - to be appointed dependent upon into which Cabinet portfolio the post(s) being interviewed falls	Farley
	Mathers
	Punja
	Sweeting

### REGISTRATION & APPEALS COMMITTEE: 5 (3-2)

CONSERVATIVE	LABOUR
Burrows (Proposed Chair)	Judge
D.Mills (Proposed Vice-Chair)	Money
Makwana	
Substitutes	Substitutes
All non-Cabinet members	All Labour Members

**CABINET MEMBERS MAY BE MEMBERS OF THE TWO SUB-COMMITTEES SHOWN BELOW, BUT NO CABINET MEMBERS SHOULD SIT AS MEMBERS OF THE MAIN REGISTRATION AND APPEALS COMMITTEE**

### APPEALS SUB-COMMITTEE (SENIOR OFFICER): 3 (2-1)

CONSERVATIVE	LABOUR
Membership to be appointed by Group Leaders as required.	

### GRIEVANCE SUB-COMMITTEE (SENIOR OFFICER): 3 (2-1)

CONSERVATIVE	LABOUR
Membership to be appointed by Group Leaders as required.	

OTHER COMMITTEES / PANELS (*Outside the overall calculation but allocated on the basis of the overall political balance.*)

**STANDARDS COMMITTEE: 5 (3-2)**

CONSERVATIVE	LABOUR
Bridges (Proposed Chair)	Nelson
Denys (Proposed Vice-Chair)	Gill
Bennett	
Substitutes	Substitutes
Davies	Mathers

Non-voting Independent Person:

Graeme Armour (until July 2026)

**AUDIT COMMITTEE: 5 (3-2)**

Independent Co-Opted Member (non-voting):

John Chesshire (Chair)

CONSERVATIVE	LABOUR
Denys (Proposed Vice Chair)	Burles
D.Mills	Nelson
Higgins	
Substitutes	Substitutes
Bhatt	Farley
Lewis	

*NB: NO MEMBER OF CABINET MAY SIT ON AUDIT COMMITTEE.*

**LICENSING COMMITTEE: 10 (6-4)**

CONSERVATIVE	LABOUR
Davies (Proposed Chair)	Farley
Smallwood (Proposed Vice-Chair)	Gardner
Ahmad-Wallana	Lakhmana
Chamdal (Reeta)	Nelson-West
Martin	
Sullivan	

*N.B. NO SUBSTITUTES ALLOWED FOR LICENSING COMMITTEE*

**LICENSING SUB-COMMITTEE (2-1)**

*The sub-committee to comprise three Members of the Licensing Committee (2 Conservative and 1 Labour) selected on a rota basis from the membership of the Licensing Committee. Meetings of the Sub-Committee must be chaired by the Chair of the Licensing Committee, when available.*

**HEALTH AND WELLBEING BOARD:** *Outside of the overall calculation and subject to the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.*

*(as amended at full Council July 2022):*

The membership of the Board shall comprise:

- 1) Cabinet Member for Health and Social Care (Co-Chair)
- 2) Hillingdon Health and Care Partners Managing Director (Co-Chair)
- 3) Cabinet Member for Children, Families & Education (Vice-Chair)
- 4) LBH Chief Executive
- 5) LBH Executive Director Adult Services and Health
- 6) LBH Executive Director Children and Young People's Services
- 7) LBH Director, Public Health
- 8) NWL ICS - Hillingdon Board representative
- 9) NWL ICS - nominated lead
- 10) Central and North West London NHS Foundation Trust - nominated lead
- 11) The Hillingdon Hospitals NHS Foundation Trust Chief Executive
- 12) Healthwatch Hillingdon - nominated lead
- 13) Royal Brompton and Harefield NHS Foundation Trust - nominated lead
- 14) Hillingdon GP Confederation - nominated lead

Co-Chair

The Board shall be co-chaired by the Cabinet Member for Health and Social Care and the Managing Director of Hillingdon Health and Care Partners. The Vice Chair of the Board shall be the Cabinet Member for Children, Families & Education. Only one Co-Chair may chair a meeting, and this will be determined at the start of each meeting. Should both Co-Chairs be unavailable to chair, the meeting will be chaired by the Vice Chair.